

## Meeting Notes Tuesday, July 21st, 2015 7:00 pm in the Conference Room

Present: Susanne, Lawrence, Maggie, Honey, Jane, Chris, Penny, Ye, Victoria

### 1) Business Arising

- Website – time to move forward with planning, content, ongoing management
- 1<sup>st</sup> meeting scheduled for Monday July 27<sup>th</sup> with small group of attendees

### 2) Meeting with City Manager

- PDC members (Susanne Dahlin, Jane Sheil, Penny Street, Ye Chu) met with Penny Ballam
- Britannia is a top priorities to move forward with project
- Reduce expectations, or manage them, Brit will not “get everything” wanted
- The PDC is considered an entity within the COV and needs to fit into their plans
- Positive response to “integrated services delivery” model, flexible/multi-use space, partnering with local interests such as health services\
- Encouraged to come with strong vision of what is wanted/needed for site renewal
- Penny B will provide a population update

### 4) Programming Principles

- PDC needs funding for a thorough needs assessment form the community (Cynthia currently working in this)
- Existing needs assessment survey which was developed several years ago needs to be updated and fine-tuned.
- Needs Assessment to be completed by October 2015
- Ian Harvey (Real Estate & Maintenance COV) will be invited to speak at a meeting in September – crucial that other committees attend (i.e. rink, pool & fitness)
- Programming Principles need to be established, 1<sup>st</sup> draft by September 15<sup>th</sup>
- Program Committee Chair, Brendan Boyle would like to be on the agenda for the September 15<sup>th</sup> meeting

### 5) Site Visits

- Strong message from committee members to continue with site visits.
- Brit Vans not available during the summer (OSC, summer camps), people will car-pool.
- Poirier and West Van will be next, one site 1<sup>st</sup> week of Sept and one site the 2<sup>nd</sup> week of Sept
- Other suggested sites for future visits: Sungod (Delta), Guilford (Surrey), UBC & University Childcare (fully self-sustaining building sites).

### 6) Upcoming Meetings

- Groups to meet in the fall – Hastings Community Association, Commercial Drive Business Association, Strathcona Business Association
- Plan community forums
- Ye Chu’s husband may speak at a fall meeting to discuss facility programming.

**Next meeting August 18th at 7:00pm in the Conference Room.**