

Planning and Development Committee
Tuesday, February 16, 2016
7:00 pm in the Conference Room

Present: Jay Aikenhead, Barbara Cameron, Lawrence Cofield, Ye Chu, Chris Dalton, Giles Grierson Levi Higgs, Jim LeMaistre, Elizabeth Murphy, Peter Odynsky, Ken Paquette, David Parent, Jane Sheil, Byron Taylor-Conboy (for Jenny Kwan), Wendy White

Staff: Giles Grierson (minutes), Cynthia Low

1. Introductions: Done , new Project Coordinator (part-time staff), Giles Grierson, welcomed.

2. Meeting notes from previous meeting: Accepted with minor changes.

3. Business arising from minutes

4. Website: The wireframe has been signed off on. Content is to be reviewed by the Subcommittee tomorrow (Feb 17), with a launch anticipated for mid-April.

- It will exist as a stand-alone site, but linked from Britannia's main site
- Will contain a library of historical/current documents relating to the redevelopment.
- Subcommittee is developing a communications strategy that will include promo for the website (ie: postcards, stamps on all our promo materials, etc)

5. Call to Artists – Britannia Photography Project: Timeline for project reviewed: Request for Proposal is already out, candidate selection in next weeks, with final product expected for end of March.

- Being handled by Britannia's Arts & Culture Committee
- Photos are not just for our website, but for general Britannia promo use

6. Request For Proposals - Update: Current draft (not formatted) briefly reviewed. The three stages of the Process (A, B, C) discussed with regards to this RFP (which is for A, B, or A+B)

- Timeline reviewed - aiming for an early March rollout, with a site visit/orientation Mid March, close in early April, final selection mid-April
- Final decision will be made by Britannia BoD, acting on recommendation from Sub-Committee.
- Feedback given to be discussed at tomorrow (Feb 17)'s Subcommittee meeting
- Draft & backgrounder to be sent to Committee list

7. Summation of 2011 Plan: Levi has been working on summarizing the 2011 Facilities Plan. Will focus on the public consultation pieces, and summarize the partners pieces.

- Will also go through the 2007 master plan.

8. Upcoming Meetings:

- Vancouver School Board – looks like a meeting will happen in Early march
- Britannia Secondary – Principal is attending an upcoming Subcommittee meeting (Feb 24)
- Last meeting with City of Vancouver was December 21, not too much to report; our process is ahead of theirs
- It is suggested we outreach to Strathcona & Ray-Cam Community Centres, as we have a usage relationship with both, and that should be taken into account by City with planning.

9. Aboriginal / Other Targeted Engagement: Grandview Woodlands & Strathcona have the highest population of First Nations families in the city. Cynthia Low will be meeting with Urban Native Youth Alliance, [Vancouver](#)

NOTES – Planning & Development

[Aboriginal Friendship Centre Society](#), [Aboriginal Mother Centre Society](#), and other organizations to meet with staff as first step towards talking with their members.

- Our new MLA, Melanie Mark should be brought in (she is already a member of Britannia's Youth Matters committee)
- Wed Mar 2, 7-9pm – Pool & Fitness Centre Committee
- Mar 9, 9:30-3:30 - "Parents mini-fair" at Britannia Elementary, Cynthia Low will present at 2:30
- April 11 – Elementary School is hosting "Ready Set Learn" info session for pre-school aged Children
- Sun Mar 6 1pm - Grandview Woodlands Area Council (Melanie Mark will appear at 2:30)

10. Next Meeting: Tuesday March 15, 2016 at 7:00pm-9:00pm, Britannia Conference Room