

**Planning and Development Committee  
Tuesday, April 19, 2016  
7:00 pm in the Conference Room**

## Agenda

**Present:** Barbara Cameron, Christopher Dalton, Susanne Dahlin, Levi Higgs, Jim LeMaistre, Kathleen Piovesan, Jane Sheil, Penny Street, Lawrence Cofield, Maggie Holland.

**Staff:** Peter Odynsky

**1. Introductions**

**2. Minutes from previous meeting:** approved

**3. Business Arising:**

Website Update;           Content delivered  
Brit will be able to maintain – training upcoming  
Time line                Ready by end of April (including time for testing )  
                                  Launch at Stone Soup (May 7<sup>th</sup>)

Discussion: including student project – also ready soon – can go into doc library and news and events

Question; about naming standards on docs and if we can add categories

Website Launch            Launch at Stone Soup, also have a P&D table to be staffed (**see sign-up sheet attached**)  
Developing list to include in launch – inc all partners, community members? Volunteers  
GWAC, possible include in brochure and AGM notices

Question                Lists;    1. of people involved with arts and who may have copy  
                                  2. List from Citizens assembly or getting them to include in their mail out

Discussion;            Advertising, committing to advertising prior to firm launch date?

Agreed to go ahead

Focus on renewal – keep messages general

Inc community consult piece

Discussion; on News release, Bookmarks and Post card quality

Question;               Marketing budget – **Suzanne to discuss with Cynthia**

Meeting city of Vancouver

City asked to hold back on sending out RFP, P&D presented revisions to city which they largely included in their revision, which was presented back to Committee.

Susanne and Cynthia reviewed recommended changes as did other partners

Now back with City of Vancouver

Aggressive timelines, looking at having RFP out by end of April for 3 week call, then an 11 month consultation will proceed

Questions               Who gets to choose successful candidate and evaluation criteria

## NOTES – Planning & Development

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### School Board Consults

We can't answer on behalf of partners.

Met with Kelly Isford-Saxon – cooperative meeting, the Board still discuss in May and June. They are “Zonal” planning city wide currently.

Discussion; on emphasizing “whole site”

Of Note; Andrew has been strong at revitalizing school, though did note drop in incoming enrollment.

Observation; Even in elementary kids are not coming back.

Discussion; on what if for school, waiting best strategy. Agreed we need to prepare.

### Library Visioning

Poorly attended. Had some good discussions on what they like about the library now.

Looked at Street Planning for 2017, results to come out in June. Plan to come out in Dec. to go into function in Jan.

Of Note; that what people asked of future libraries areas what CC's offer now.

VPL.CA/FREEYOURMIND for Survey

Discussion; on reviewing librarians

People looking to library for social introduction

Reflection of specialized areas by age demographic.

### Area Plan

Gave city council GW report in March. They were supposed to meet with citizens assembly.

City not ready to meet in April (Possibly June).

### \*Minutes March 15<sup>th</sup>

3 c) principle spelt wrong

Check Andrew Schofield's name

name 3 a) Lung Liu

### Brit AGM

May 25<sup>th</sup>

Suzanne went over requirements of running

\_\_\_\_\_? about possible opening 2 or 3

### New Business

Student

Grandview Woodlands talked about School

May 2<sup>nd</sup> will discuss bike lanes

### Stone Soup

12- 5 May 7<sup>th</sup> Sign Up

Set up 11:30 – 1:00 Kathleen, Lawrence

1:00 – 2:00 Penny, Barbara

2:00 – 3:00 Chris

3:00 – 4:00

Clean up 4:00 – 5:30