

Minutes



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REGRETS: Andy Miller

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1. FACILITY MASTER PLAN:

- a.) The scope of the project will include:
- Building systems (electrical, mechanical, structural/seismic)
 - A functional assessment (how well the building works)
 - An assessment of the useful life of each facility
 - Life and safety issues
 - Accessibility and way finding
 - Landscaping
 - Cost to upgrade vs. replace, as required

- b.) Other reference documents will include:
- The Strategic Plan
 - The Needs Assessment report, translated into space requirements
 - Pool and Fitness Centre - HVAC report

The report should include a physical plan, including implementation (how to achieve the plan).

The report should include "ball park" cost estimates for proposed projects.

- c.) The project will include a review of projects currently proposed, such as:
- Arena mezzanine development
 - Fitness Centre balcony enclosure
 - Arena, bleacher heating
 - Safety audit

2. NEEDS SURVEY - (attached)

The group discussed the possibility of combining both proposals. After discussion, it was agreed that the two proposals would be implemented at different times.

It was agreed that the Needs Survey would be implemented first and the results incorporated in the Facility Master Plan.

3. ENERGY AUDIT

The VSB in partnership with Hydro is doing an intensive energy audit of Britannia including HVAC and pumps in the pool and rink. The results will be available in April.

4. CONSULTANTS

Possible consultants for Facility Plan:

- Brian Johnson
- Roger Hughes
- Gregory Henriques
- Douglas Massie
- Paul Kwasnicky
- PERC

Possible consultants for Needs Survey.

5. REQUEST FOR PROPOSALS

The request for proposals (RFP) should start with a public call for expressions of interest from consultants, followed by short-listing, interviews and final selection.