

NOTES – Planning and Development Committee Meeting

Planning and Development Committee Meeting

Thursday, April 22, 2010

Conference Room

PRESENT: Linda Hurst, Ken Ciochon, John Flipse, Dan Fask, Brenda (Poesy) Koch, Elizabeth Murphy, Bruce MacDonald, Kathy Wang, Ian Marcuse, Ray Spaxman, Sam Mohamad-Khany, Penny Street, Hai Truong (Note Taker)

REGRETS: Maged Siubel, Jenni Madison, Bev Seed, Greg Brue

1. Meeting administration and process

- Committee has agree to open the floor for 15 minutes for the public at the end of the meeting
- Internal Web page for updates

2. Work Plan Chart (Ray)

- this chart allows everybody to keep track of the progress;
- dates allow everybody to see where we are at
- there are the "lead" column that needs to be fill in
- Planning Committee has already appointed: Bruce MacDonald, Ian Marcuse, Ray Spaxman, Kathy Wang, Bev Seed, Greg Brue
- Partner Representatives: COV (Greg), VPL (Kathy), VSB (Bev), don't have somebody from Park Board
- Linda and Bruce will help gather all previous reports
- Shortlist of potential consultants has already establish
- Selection Committee: Penny, Linda, Bruce, and Ray
- select and appoint consultant has moved from May 17th to May 24th
- Vision schedules for next meeting agenda
- Nov 2011 election for Capital Plan

3. Discussion Document (Cynthia)

- City Staff, School Board Staff, Park Board Staff; who will be part of the process
- Key discussion: housing, energy centre, urban walkway
- Page 4 economic analysis of housing; committee needing somebody with alternative housing expertise; carbon neutral for school by 2015
- Next agenda

4. UBC SCARP Student internships

- Sam is responsible for Community Consultations Package; Develop design concepts, External Communications; Website/webpage
- revision of the video recording before releasing to the public
- Sam expresses interest involvement with the consultant

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5. Budget

- Postpone until Next Meeting

6. Consultant RFP and selection committee

- ask partner COV, VPL, VSB, PB for Planning Consultants
- send email out to partner tomorrow and get response by April 29th
- send out RFP April 30th
- Develop and distribute RFP (closing date Monday May 20th 2010)
- selection committee: Ray is stepping down because he is out of town; he will try to appoint someone else for his position

7. City Capital Program – In camera

8. Next steps – request recommendation for the committee – John

9. Other business

10. Meeting schedule – Thursday – May 6th, 20th. June 3rd, June 17th

11. Public Feedback @ 8:45pm