

**Meeting Notes
July 15, 2010
7:00 pm in the Conference Room**

PRESENT: Ian Marcuse, Lynda Hurst, Dan Freeman, Sam Mohamad-Khany, Ray Spaxman, Penny Street, Maged Senbel, Bruce Macdonald, Bette Murphy, Adam Potvin, Cathy Wang, Zack Suleman, Tammy Schulz.

REGRETS: Dan Fass, John Flipse, Ken Ciochon, Bev Seed

GUEST: Amanda Mitchell (City of Vancouver, sustainability), Marta Farevaag (PFS Consultants)

STAFF: Cynthia Low

1) Introductions - Marta Farevaag introduces herself and her firm to the committee

Notes: PFS is in the background research phase. After reading the materials provided by Cynthia and Sam, and doing site visits, the firm will prepare and facilitate a workshop to be conducted on Thursday July 29th. The goal of the workshop is to walk everyone in the committee through their understanding of the site and the various available options. Essentially, PFS will be trying to understand what can be changed and what needs to stay the same/preserved.

The Consultants will be sending out a package in preparation for the workshop that committee members are expected to review and be ready to fully participate at the workshop.

2) Presentation by Amanda Mitchell: "Green Building 101"

This was an introduction to some of the cutting edge architecture, building design, and city initiatives with regards to green buildings and green technologies today.

Opportunities for Britannia:

- Explore the potential for synergies – operations, recycling, energy use and monitoring energy/water expenditure, sustainable purchasing power, etc
- Use the heat generated from the ice rink and transfer it to the swimming pool
- Active solar air/water heating
- Make Britannia a 'Green Hub'
- Tie in sustainability with the school's curriculum
- Collect rainwater
- Urban agriculture
- Rooftop gardens
- Take a look at LEED certificate
- Join the 'Living City Design' competition

NOTES – Planning & Development

Strategy for getting funding from the city: pitch Britannia as a 'GREEN ZONE'

3) Actions to be carried out by next meeting:

ACTION 1: Zack will make a Yahoo Group for facilitating our internal communication, tracking the discussions and reducing the volume of email messages. He will make the group of people mentioned below as the co-managers of this group for continuity and management of the group.

Working Group: Zack, Maged, Sam, Penny and John

Due Dates: Invitation to be sent out by July 21st, 2010

ACTION 2: Adam will produce the design for our monthly bulletin board

Working Group: Adam (with help from Communications Work Group – Lynda Hurst and Cynthia Low)

Due Dates: Draft will be sent out by Adam by Saturday July 17th

Feedback should be sent back to Zack by July 21st

ACTION 3: Provide the minutes of the committee meetings on every Tuesday after the meeting that was held on the previous Thursday.

Working Group: Cynthia, Hai

ACTION 4: Sam will produce a newer and updated list of the principles and values – originally developed by Ray – which reflects, to the best of his abilities and knowledge, comments of the committee members by July 19th, 2010. This list (in an excel) sheet, will be circulated around for the committee members to share with us their thoughts on these various directions. The polling will be done from July 19th to July 22nd, after which, Sam will compile all the votes for presentation to the committee and the consultants. This polling will serve as a draft and can be part of an iterative process of our visioning process.

Working Group: Sam (moderator), all members of the board (participants)

Due Dates: Poll will be sent out on July 19th, responses should be sent back to Sam by July 22nd.

ACTION 4: Ian will continue to further gather and develop the policy matrix that will help to inform the committee of the various higher-level requirements, strategies and initiatives being considered by various relevant institutions and governing bodies.

Working Group: Ian

Due Dates: N/A