

**Meeting Notes  
November 4<sup>th</sup>, 2010  
7:00 pm in the Conference Room**

**PRESENT:** Lynda Hurst (Chair), Dan Fass, Bruce Macdonald, Ray Spaxman, Penny Street, Bette Murphy

**REGRETS:** Bev Seed, Ian Marcuse, Tammy Schulz, Dan Freeman, Sam Mohamad-Khany

**STAFF:** Cynthia Low, Hai Truong (Note Taker), Lorrie Wager

**GUESTS:** Sarah Cullingham, Ali Armanowski

**1) Approve the Agenda**

MOTION: TO APPROVE THE AGENDA FOR THE MEETING OF NOVEMBER 4, 2010

Additions:

“Approve the Agenda” should be added above the item “Review the notes.”

Ray’s “program status” should be added under “Review the Notes.”

Penny Street/ Bruce Macdonald

CARRIED

**2) Review the Notes**

MOTION: TO APPROVE THE NOTES OF OCTOBER 21<sup>st</sup>, 2010 WITH TWO CHANGES.

NOTE: Under item 2, there should a motion to approve the notes of October 7<sup>th</sup>, 2010 with Dan’s changes. Dan agreed that motion 1, “Presentation of issues during public consultation about the Britannia Centre site” (as presented by Dan Fass in a 3 page memo dated 7 October 2010, attached), should read 2 for and 5 against.

NOTE: Under item 6, Ray Spaxman should not be on the list of people attending the launch event. In addition, the action item should read “Cynthia will liaise with Roger with regards to the preparation and implementation of the community consultation process.”

Ray Spaxman/Penny Street

CARRIED

**3) Review of Program Status**

Consultant progress report has been scheduled for next meeting. The consultants are preparing the draft Master Plan for review by the Planning and Development Committee. They will report their progress at the next meeting.

**4) Lynda’s Rules of Order**

1. Respect for all participants – their time, their ideas, their contributions.
2. Silence, in discussion, does not imply consent.
3. Meeting participants must be recognized by the Chair before speaking, the Chair will maintain a speaker’s list based on raised hands.

## **NOTES – Planning & Development**

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4. No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once.
5. All remarks must be directed to the Chair and must be courteous and respectful.
6. Chair can call an end to the discussion.
7. Meeting participants may request the Chair call an end to discussions.
8. Meeting participants must respect the timelines on the agenda and items on the agenda.

MOTION: TO APPROVE LYNDA'S RULES OF ORDER.

Penny Street/Ray Spaxman

CARRIED

### **5) Report back from November 2 Event**

There were about 37 people that attended the event, including Mike Harcourt, Michael Clague, John Minichiello, Enzo Guerriero, Doug Hiller, Darlene Marzari, Margaret Mitchell, John Coastal, Jacqueline van Dyk, Mike Lombardi, Allan Wong, Jordan Tinney, Steve Cardwell, Constance Barnes, Jenny Kwan, Anne Olsen, Dianna Quinn, Cathy Wang, Allen Blakey, Raminder Dosanjh, Penny Street, Bruce Macdonald, Lynda Hurst, Marta Farevaag, Roger Hughes.

Ray Gallagher hosted the event. Lynda reported on the Planning and Development Committee. Cynthia talked about the partnerships on site. Marta Farevaag presented the outcome of the partner workshop.

There was some discussion about the display boards that were presented at the launch. Some committee members wondered why the materials did not go through the committee first. The response was that, due to the shortage of time, there was no opportunity to present the materials to the committee first.

MOTION: TO HAVE THE CONSULTANTS PRESENT AT THE NEXT PLANNING AND DEVELOPMENT MEETING TO REPORT ON THEIR PROGRESS WITH THE MASTER PLAN.

Ray Spaxman/Penny Street

CARRIED

MOTION: TO HAVE THE CONSULTANTS REPORT TO THE PLANNING AND DEVELOPMENT COMMITTEE AT THEIR EARLIEST CONVENIENCE IN ORDER TO UPDATE WHAT THEY ARE WORKING ON, STATE IN WHAT DIRECTION THEY ARE HEADED AND TO PROVIDE THE MOST RECENT COPY OF THE MASTER PLAN. THE INFORMATION COULD BE SENT THROUGH THE GROUP EMAILS.

Bette Murphy/Dan Fass

(3 for and 4 against)

MOTION DEFEATED

### **6) Statement of Principles**

Amendment:

Under item 7, it should read "The 1908/1911 Secondary School building remains the historic heart of the site and should be preserved."

MOTION: TO GO AHEAD AND PRESENT THE DRAFT FORM OF THE "GUIDING PRINCIPLES FOR SITE MASTER PLANNING AT BRITANNIA" TO THE BOARD OF MANAGEMENT.

## **NOTES – Planning & Development**

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Ray Spaxman/Cynthia Low

CARRIED

### **7) Public Consultation Plan**

Dan has agreed to work on a survey for the upcoming public consultation. Cynthia has asked Renzo Custom Tailors for the use of their storefront to display Britannia Public Consultation Events. The store is located at the corner of Charles Street and Commercial Drive. Lynda has agreed to attend the Britannia Craft Fair, Aboriginal Craft Fair, Strathcona and Ray Cam Craft Fair. She will hand out pamphlets and information about the Britannia Public Consultation.

At the next Communication meeting, the group will discuss the materials and information for display and the handouts for the public. They will also discuss materials for the website.

There will be some space set aside in the Britannia Winter Brochure for the Master Plan.

Bette suggested that the consultants should come to Tuesday's Communication meeting so they can discuss the Master Plan design concepts and direction. Ray indicated that this item had already been addressed and the motion had not passed. Bette expressed the need to know where the Master Plan is at in order to plan the consultation process. Ray voiced concern about dealing with the Master Plan at the Communications meeting. Dan re-iterated Bette's previous point about needing information about design concepts. Ray pointed out that not following the consultation process timeline may result in not meeting the target deadline. Ray suggested that given the level of argument in the committee it would be best if the consultants only dealt with the consultation process at the Communications meeting and leave a presentation of the Master Plan ideas and directions to the following Planning and Development meeting. Bette felt that the Planning and Development committee members are not having a say in the Master Plan process.

Penny noted that it was already 9:10 p.m. Lynda suggested that we move to have Cynthia contact the consultants to see if they could come to discuss the consultation process at the next Communications meeting and to let them know the dates we are working with.

Ray suggested that we move on the motion given the timing.

All (5 + chair) voted in favour of Ray's motion to have consultants come to Tuesday's Communications meeting to discuss the consultation process.

### **8) Meeting adjourned at 9:15 pm**