

**Meeting Notes
January 20, 2011
7:00 pm in the Conference Room**

PRESENT: Lynda Hurst (Chair), Bruce Macdonald, John Flipse, Ray Spaxman, Dan Freeman, Dan Fass, Sarah Cullingham, Bette Murphy

REGRETS: Bev Seed, Penny Street, Tammy Schulz, Cathy Wang, Sam Mohamad-Khany

STAFF: Cynthia Low, Hai Truong (Note Taker)

GUESTS: Gretchen Brown, Mike Lemon

1) Introductions

2) Agenda Approval

MOTION: TO APPROVE THE AGENDA FOR THE MEETING OF JANUARY 20, 2011

Dan Freeman/Dan Fass

3) Review notes from previous meeting

MOTION: TO APPROVE THE NOTES OF JANUARY 6, 2011

John Flipse/Dan Freeman

4) Update on 10 Year City Capital Strategy

5) Update on Britannia Foundation Meeting

6) To do list for committee

NOTE: Communication Working Group will meet Tuesday, January 25, 2011.

6) Review revised work chart

No new information to report.

7) Workshop Consultant Gestures

MOTION: TO HAVE A WORKSHOP WITH THE PRESENCE OF THE CONSULTANTS TO DISCUSS THE GESTURES ON THURSDAY, JANUARY 27, 2011.

Dan Freeman/Ray Spaxman

8) Election of New Member

MOTION: TO APPOINT GRETCHEN BROWN AS A MEMBER OF THE PLANNING AND DEVELOPMENT COMMITTEE.

Dan Fass/Dan Freeman

9) Adjourn 9:10pm