

**Meeting Notes  
March 31st, 2011  
7:00 pm in the Conference Room**

**PRESENT:** Penny Street (Chair), John Flipse, Sarah Cullingham, Dan Fass, Lynda Hurst, Ray Spaxman  
**REGRETS:** Bev Seed, Sam Mohamad-Khany, Cathy Wang, Bruce Macdonald, Tammy Schulz, Dan Freeman, Mike Lemon  
**STAFF:** Cynthia Low, Hai Truong (Note Taker), Lorrie Wager  
**GUESTS:** Helen Spaxman, Gretchen Brown, Marta Farevaag, Roger Hughes

**1) Introduction**

**2) Review Agenda**

MOTION: TO APPROVE THE AGENDA FOR THE MEETING OF MARCH 31<sup>st</sup>, 2011.  
Ray Spaxman/Dan Fass CARRIED

**3) Review notes from previous meeting**

MOTION: TO APPROVE THE NOTES OF MARCH 17<sup>th</sup>, 2011.  
Dan Fass/Sarah Cullingham CARRIED

**4) Consultant Report Back**

Consultant is putting together a package to go to the stakeholders.

There was a handout illustrating 7 different schemes for Britannia Centre.

MOTION: THE COMMITTEE HAS AGREED, IN PRINCIPLE, WITH THE PACKAGE THAT THE CONSULTANT HAS PRESENTED; HOWEVER, THE CONSULTANT NEEDS TO REVISE THE PACKAGE WITH THE CHANGES DISCUSSED AT TODAY'S MEETING. THE REVISION SHOULD BE DONE BY THE END OF THE WEEK.  
John Flipse/Gretchen Brown CARRIED

MOTION: THE COMMITTEE HAS AUTHORIZED THE CONSULTANT TO SCHEDULE A WORKSHOP WITH THE STAKEHOLDERS FOR APRIL 28, 2011. THERE WILL ALSO BE INDIVIDUAL MEETINGS WITH STAKEHOLDERS DURING THE MONTH OF APRIL.  
John Flipse/Gretchen Brown CARRIED

**5) Public Consultation Discussion**

NOTE: The communication working group will meet this Wednesday April 6, 2011 to discuss public consultation strategy.

**6) Update Work Chart**

**7) Other Business**

NOTE: Cynthia will ask the Executive if they can meet sometime during the end of July to approve the submission.

NOTE: Cynthia will ask Michel Desrochers the actual deadline.

**8) Adjourn 9:15PM**