

**Meeting Notes  
Thursday, March 8, 2012  
7:00 pm in the Conference Room**

**Present:** Dan Fass (Chair), Sarah Cullingham, Penny Street, Jay Aikenhead, Sophia Matthew

**Staff:** Cynthia Low, Hai Truong (Note Taker)

**Regrets:** Helen Spaxman, Dan Freeman, Elizabeth Murphy, John Flipse, Lynda Hurst

**1) Introductions**

**2) Agenda**

**MOTION:** TO APPROVE THE AGENDA FOR THE PLANNING AND DEVELOPMENT MEETING OF MARCH 8, 2012.

Sophia Matthew/Penny Street

CARRIED

**3) Meeting Notes**

**MOTION:** TO APPROVE THE PLANNING AND DEVELOPMENT MEETING NOTES OF FEBRUARY 9, 2012 AS AMENDED.

Penny Street/Sophia Matthew

CARRIED

**4) Presentation from Sarah Cullingham on her Thesis Research**

Sarah Cullingham would like to undertake a study of the Britannia Community Services Centre's Planning & Development Committee and explore how different actors have experienced the planning process. The study will use an Appreciative Inquiry approach to focus analysis on positive experiences and areas of strength in the organization. The aim of the study is to generate knowledge about different experiences working with the committee while simultaneously strengthening their capacity to plan. Research methods will include reviewing committee records and public documents, and conducting one-on-one interviews with individual committee members. The research findings will be compiled into a report and presented back to the committee.

**MOTION:** THE COMMITTEE HAS READ AND SUPPORTS, IN PRINCIPLE, SARAH CULLINGHAM'S PROJECT PROPOSAL WITH THE UNDERSTANDING THAT THE COMMITTEE WILL HAVE THE OPPORTUNITY TO REVIEW THE FINAL REPORT PRIOR TO SUBMISSION TO HER RESEARCH COMMITTEE.

Penny Street/Sophia Matthew

CARRIED

**5. Community Plan Update**

The Grandview-Woodland Community Plan Term of Reference will be heard at a council meeting at either the end of March or early April.

## NOTES – Planning & Development

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### 6. Eastern Core Strategy Update

There was supposed to have been an Eastern Core Strategy workshop in December but the date got pushed back to January, but the workshop has not been held. Penny Street and Dan Fass will keep us posted.

### 7. Work Plan

There was no update about the Work Plan. Cynthia continues to work with Britannia's partners on the Master Plan. She and Britannia President Gwen Giesbrecht will meet with the VPL representative to endorse the Vision Statement and Design Principles in the Strategic Master Plan. Cynthia is also working with the City's Corporate Management Team.

Programming possibilities include Nathan Edelson's idea about collecting stories about housing affordability. Stories could be collected at events such as: Stone Soup, Car Free Commercial Drive, Italian Day, Artful Sundays. Work could be done with the elementary school about experience with housing and living in the neighbourhood. Stories could be recorded on video. There could be human interest in these stories.

**ACTION PLAN:** Cynthia to get access to the Grandview Woodland Story Gallery from 2011.

### 8. Other Business

Jay Aikenhead reported about discussion at the Rink Committee. The Committee has been talking about rink renewal and would like advice from the P&D Committee. Jay would like to have 15 minutes at the next meeting to present the overview of the rink, such as who uses the rink, the seating capacity and other information about the current situation.

### 9. Adjourn at 8:45pm

**MOTION:** TO ADJOURN.  
Sophia Matthew/Penny Street

CARRIED

**Next P&D Committee Meeting: 7PM Thursday April 12, 2012.**