

**Meeting Notes  
Thursday, May 10, 2012  
7:00 pm in the Conference Room**

**Present:** Dan Fass (Chair), Sarah Cullingham, Sophia Matthew, Dan Freeman, Meseret Taye  
**Staff:** Cynthia Low, Hai Truong (Note Taker), Lorrie Wager  
**Regrets:** Helen Spaxman, Elizabeth Murphy, John Flipse, Lynda Hurst, Penny Street, Jay Aikenhead

**1) Introductions**

**2) Approval of Agenda**

**MOTION:** TO APPROVE THE AGENDA FOR THE PLANNING AND DEVELOPMENT MEETING OF MAY 10, 2012 AS AMENDED. AMEND TO MOVE ITEM 4 JAY AIKENHEAD'S PRESENTATION UNTIL LATER IN THE MEETING  
Sophia Matthew/Dan Freeman CARRIED

**3) Approval of Notes**

**MOTION:** TO APPROVE THE PLANNING AND DEVELOPMENT MEETING NOTES OF APRIL 12, 2012 AS AMENDED WITH MESERET TAYE AS SECONDER OF MOTION APPROVED UNDER ITEM 5 ('TO AFFIRM THAT THE PLANNING & DEVELOPMENT COMMITTEE REAFFIRM...').  
Sophia Matthew/Dan Freeman. CARRIED

**4) Brainstorming about Work of P&D Committee**

Britannia Community Centre had a few renovations recently. The Pool has a new heating and cooling system plus new counter space for the cashiers. The Teen Centre also had some makeovers, like a new office space and new kitchen. The Senior Centre computer lab also got an upgrade with brand new computers, keyboards and monitor screens with wireless mice.

Lorrie Wager, Britannia Art Programmer, would like to see more programmable spaces. We rely too much on the school's space which is only available in the evening. It would be nice to have more programmable space in the daytime. She would also like to have another licensed kitchen facility and a display case.

We need to make creative use of space in the laneway by the Information Centre and the Library.

There are several small grants available like "Green Your Neighbourhood." Perhaps we could apply for these grants to improve small sections of Britannia.

## NOTES – Planning & Development

---

We need to let the community know that we are moving ahead on at least some of the (affordable) items that are consistent with the Strategic Master Plan. The greenway and outdoor space between the Info Centre/Library and the pool could be used for gatherings. Britannia's new electronic sign could be useful.

**MOTION:** TO ESTABLISH A WORKING GROUP TO IDENTIFY NEAR TERM IMPROVEMENTS AND CHANGES TO BRITANNIA'S FACILITIES AND PROGRAMMING IN LINE WITH THE STRATEGIC MASTER PLAN.

Sarah Cullingham/Sophia Matthew

CARRIED

First meeting is Thursday May 24<sup>th</sup> 7:00pm to 9:00pm in the Conference Room.

Meseret Taye will set up a Doodle account so we can view upcoming public events that P&D committee members might attend. People can sign up accordingly, so the committee can have at least one person at events gathering information and reporting back to the P&D committee.

### 5) P&D Committee Presentation at June Britannia Board Meeting

Britannia Community Centre's AGM is Wednesday May 23<sup>th</sup>. The next Board meeting is June 13<sup>th</sup>. Dan Fass and Dan Freeman will give a 15 minutes presentation about the P&D committee's history and background, the Strategic Master Plan and the P&D committee's next steps.

### 6) Jay Aikenhead on Rink Renewal

Table to the next P&D committee meeting.

### 7) Work Plan

**Action Plan:** Cynthia Low to get access to the Grandview Woodland Story Gallery from 2011.

### 8) Adjourn at 8:45pm

**MOTION:** TO ADJOURN.

Dan Freeman/Meseret Taye

CARRIED

**Next P&D Committee Meeting: 7PM Thursday June 14, 2012.**