

## Planning and Development Committee

Tuesday January 15<sup>th</sup>, 2019

7:00 pm in the Conference Room

**Present:** Susanne Dahlin (chair), Annie Danilko, Ian Marcuse, Naina Varshney, Pamela Dudas, Elizabeth Murphy, Alissa Reed

**Britannia Staff:** Lindsay Grant (recorder), Cynthia Low

### 1 Introductions and Land Acknowledgement

### 2 Board Priorities 2019

- Review of the Draft 2019 Britannia Society Priorities developed by the Britannia Board of Management (see attached)

### 3 Discussion

- Clarity on the Strategic Planning Project. The Strategic Plan will be multi-year (2020-2025). It will be informed by and respond to the Master Plan but will be broader, incorporating operational and programming directions, Renewal, operating agreements and ongoing priorities like taking action on Reconciliation. The Strategic Plan is intended to provide more stability across Board of Management Director tenures and support continuity throughout the Renewal process.
- Clarity on potential governance changes. The current site partner model of equal partnership and community governance will be retained. Updates are required in the areas of risk management, collective agreements and government-level mandates.
- Priority to maintain public ownership and use of Britannia Community Services Centre site and lands and secure entire site through rezoning.

### 4 Britannia Renewal Update

- The partner's table has still not finalized or released an RFP for a consulting architect to complete the rezoning process and will reconvene soon to discuss the next stage.
- Cathy Buckham from the City of Vancouver Planning Department will be invited to an upcoming Planning and Development Committee meeting to give more clarity around the non-profit office hub, including rationale for size, and further information on potential operating model and partners.

### 5 Discussion

- Concerns around moving forward with hiring a rezoning team before issues raised by the Society are resolved.
- Potential to hiring an initial consultant to take on resolution of outstanding issues prior to moving forward with the rezoning.

## **NOTES – Planning & Development**

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01/15/2019/ draft for adoption 02/14/2019

- The Society should follow up by communicating with new Vancouver City Councillors, Park Board Commissioners, and School Board Trustees
- Clarity required on whether the rezoning is intended to be completed through a text amendment or a detailed plan. A detailed design plan should be included in the rezoning.

### **6 Committee Reporting Template**

- Internal document intended to get more specific responses and needs assessments from various Britannia program areas to take into the rezoning/detailed design phase
- More attention to adjacencies, shared spaces, and aspects like ground floor access
- Completed document will be approved by Planning and Development Committee before being circulated to committees

### **7 Housing Working Group Update**

- The Housing Working Group has met to plan for Society consultation around housing.
- Proposal for the Society to work with consultants (retained by Society) to develop a positive proposal for housing on the site, including model, form, scale, and number of units to feed into City work on housing consultation.
- Updates will continue to be provided to the Planning and Development Committee.

### **8 (Addition) Change to Planning and Development Meeting Time**

MOTION by Pamela Dudas to move the Planning and Development Committee meeting to 6:30pm on the 3<sup>rd</sup> Thursday of the month

Seconded: Annie Danilko

Passed by consensus

### **9 Close**

## Briefing Note

**Date: December 12, 2018**

**To: Britannia Board of Management**  
**From: Cynthia Low**

**Issue: Draft 2019 Priorities**

On November 25, 2018 the Board of Management met with a consultant to draft the 2019 Priorities, as per the attached document.

For 2019 there are 4 primary deliverables;

**Communication Action Plan** – Co-create with staff strategies that support better communication within staff teams and in community that include:

- Better integration and communication with site partners;
- Two way communication with community organizations and community;
- Staff engagement and accountability framework to include management support for staff when dealing with difficult patrons;
- Community engagement and accountability framework;

\$8,000-\$10,000      Estimated cost for development and initial implementation  
Cost include consultant and meeting costs

**Strategic Plan** - Co-create with staff and community the directions for the organization that include:

- Strategies for program growth and continuation up to and during Renewal;
- Strategies for programming and space use;
- Fund Development Plan for sustainability of existing programs and for new programs;
- System changes in governance, policies and practice that reflect constitution, mission and vision;
- Ensure business systems and administration supports the strategic plan.

\$12,000 - \$20,000      Estimated cost for development and initial implementation  
Cost include facility and program assessment, consultants and meeting costs

**Renewal** – Continue to work collaboratively with site partners as a voice of the community that include:

- Engage staff to provide information on design of facilities;
- Ongoing engagement with community to ensure Board's position on the Renewal is relevant and consistent with community expectations;
- Transparency and accountability to community for decisions;
- Follow up on outstanding issues as per Board response to the Britannia Master Plan Report;

- Collaborate with site partners at the working group table;

**Reconciliation** – Co-create with staff the direction for Reconciliation in Britannia that include;

- System changes in governance, policies and practice that reflect constitution, mission and vision;
- Develop the Britannia vision for Reconciliation to include vision for accessible and inclusive programming;
- Provide support to staff to work with Indigenous values and principles, this may include access to knowledge keepers and elders for guidance in protocol.

\$5,000 - \$8,000

Estimate cost for development and implementation

Costs include consultation with Indigenous community and legal fees

**Recommendation:**

**That the Board to approve in principle the 2019 Priorities as set out in the draft document.**

**That the management team consult with staff and committees to affirm these priorities for final approval by the Board at the February 2019 Board meeting.**

**That the management team consult with the Finance Committee to seek a recommendation to dedicate up to \$38,000 from the Britannia Discretionary Reserve towards developing and implementing the 2019 Priorities.**

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