

Meeting Notes
Tuesday, January 20, 2015
7:00 pm in the Conference Room

Present: Susanne Dahlin (Chair), Morna McLeod, Jane Sheil (Note Taker), Vicki Scully, Penny Street, Chris Dalton, Jim LeMaistre, Ken Paquette, Ye Chu, Jay Aikenhead.

Staff: Peter Odynsky

No minutes from the December 2014 were presented.

1) Committee Background Materials and Housekeeping Issues:

Materials of the process to date will be kept on file so new members or members who have missed meetings can keep themselves up to date on the activities of the committee. A copy of the 2011 Master Plan also needs to be kept on file for reference.

Meetings of the committee of the whole will be held once a month on the 3rd Tuesday of each month. Planning and Development Task Group will meet approximately every two weeks.

A new Library Sub-committee will be struck and will meet as soon as possible. Penny, Morna and Jane will attend. Eva Sharell will be encouraged to join.

2) Draft Terms of Reference Discussion:

The document was presented to and endorsed by the Britannia Board Management. Changes were made to existing materials (Britannia Centre Renewal Process Draft Terms of Reference Page 1 and Page 3 & 4) and will be submitted to Britannia staff for processing and distribution.

3) Dedicated Staff Person:

A request for a dedicated staff member to work with the committee was put to the Board of Management who forwarded it to the Finance Committee. An answer to the request is anticipated by the next committee meeting in February.

4) Liaison with the City, the Park and School Boards:

Terms of reference have been forwarded as requested. The City responded indicating that a point person had been hired to work on this project. A meeting with all the players has been requested we are awaiting a date.

5) Work Plan:

Outreach: should we continue the process? who is on our list and the need to create a spreadsheet to review who has been seen and who has yet to be contacted. Action: Morna A short discussion on what message are we now presenting to the community? It was decided that we need to prioritize who we need to see: Task Group to make contact with Templeton Pool users/staff.

Next Meeting: March 17th at 7:00pm in the Conference Room.