

**Meeting Notes
September 9th, 2010
7:00 pm in the Conference Room**

PRESENT: Cathy Wang, John Flipse, Marta Farevaag, Sam Mohamad-Khany, Ray Spaxman, Penny Street, Bette Murphy, Dan Freeman, Bruce Macdonald, Lynda Hurst, Tammy Schulz, Adam Potvin, Dan Fass

REGRETS: Bev Seed, Ian Marcuse

STAFF: Cynthia Low, Hai Truong (Note Taker), Lori Moretto

1) Review of actions from previous meeting

Item 1: There was discussion about the Info Sheet handed out at the City Advisory Group by Cynthia and Roger. The committee thought it should have been vetted through the Committee before distribution. It was agreed that, in future, any documents that are to be circulated outside the committee should first be reviewed by the committee.

Item 2: Regarding the committee's vision statement (circulated), the committee used a modified consensus model whereby those who wanted changes in the statement (minority in the vote) were asked if the decision to use the existing statement without modifications was something they could live with. Most committee members were comfortable moving forward with the vision statement as circulated. One committee member abstained.

Item 5 correction: Cynthia will talk to the Board, not the Foundation.

ACTION: There should be a reminder of the date of the next meeting after each meeting. The date of the next meeting should be the final item in the minutes from the previous meeting.

2) Marta Farevaag – Consultant update and discussion

After looking at the site back in July, and through various documents such as the VSB facilities review, the consultants conclude that many of the structures are coming to the end of their life cycles. The goal is to come up with a long-term plan for the renovation of the site. This long-term plan will also be broken down into several phases, where a building or a facility could be under construction but it will not effect or at least have very little effect of the everyday function of the community and the rest of the Community Centre. One goal will be to limit impacts to programs and school activities.

There will be advisory group meetings, where the consultants will meet with representative from other partners such as the Vancouver School Board, Vancouver Park Board, Vancouver Library Board, and Vancouver City Planning Department. From these meeting, the consultants will learn and understand about their visions, plans and policies. In late September, perhaps September 28th or 30th, there will be a full day Workshop where each representative from Britannia, the partners, and the Planning Department will present their ideas and vision. The purpose of the Workshop is not to finalize a Master Plan but to have some ideas to work with that fit partners' strategic visions for the site.

From this Workshop, the consultants will incorporate partners' ideas into the evolving design concepts. They will produce a summary and revisions.

NOTES – Planning & Development

Following the Workshop (probably by a couple of weeks) there will be a launch at Britannia to which local politicians, key players and agencies, existing partners, and potential partners will be invited. Mike Harcourt will host this event, likely to occur sometime in late October. This is a chance for Britannia to stir up some excitement and to get some support from powerful folks in the community.

With this launch, Britannia not only hopes to strengthen the relationship with partners already on site like the School Board, VPL, and the Park Board but may be doing groundwork to bring in new partners with organizations such as VCH.

After the launch, Britannia will launch another Community Consultation process, presenting all the ideas and draft plans that have been achieved over the past few months. The hope with this would be to get everybody excited, to invite and incorporate additional feedback, and to get folks on board for our Master Plan.

ACTION: the P&D Committee should decide who should be at the Workshop to represent Britannia (4 to 6 people).

ACTION: P&D Communications Working Group will come up with a plan and format for regular bulletins that provide information to the general public.

3) Upcoming P&D Communications Working Group Meetings

ACTION: Upcoming P&D Communications Working Group meetings are Tuesday Sept 14th and Tuesday Sept 28th, both at 7:00 pm.

4) Statement of Principles

ACTION: Dan Fass and Bette Murphy will take materials, refine, and, where necessary, request information from the Committee, to facilitate the discussion on Statement of Principles for the next meeting.

5) Work Chart Review and Changes

ACTION: Ray will revise our September 7th work chart by incorporating the consultants' master plan process.

6) Next P&D Committee Meeting is Thursday September 23rd, 2010 at 7:00 pm.