

**Planning and Development Committee**  
**Tuesday December 20, 2016**  
**7:00 pm in the Conference Room**

**Present:** Susanne Dahlin, Jim Lemaistre, Christopher Dalton, Penny Street, Elizabeth Murphy, Lawrence Cofield, Susan Dallyn, Dennis Esson, Patrick de Sousa, Sheila Mullins, Alissa Reed, Peter Odynsky (Staff), Giles Grierson (Staff)

**Old Business:**

1. **Previous Minutes** (from Nov15, 2016 meeting) - Accepted
2. **Update regarding Urban Arts** – Due to a medical issue, Urban Arts has replaced the Community Engagement Specialist (Collette Parsons) on their team. She is being replaced Jon Ingram of local firm Ecoplan. For more, see: <http://www.ecoplan.ca/who-we-are/the-team/john-ingram/>
3. **Land Use Principles** – No feedback yet from committees.
4. **Outreach** – P & D attendance at recent/upcoming events is reviewed & discussed. An important point is that there are many people we wish to reach who are NOT on the internet, and it is very important for us to be visible and available IN PERSON. Upcoming dates are floated looking for committee volunteers to accompany/replace staff. Details & reminders will be sent out over email.

**New Business:**

5. **Timeline** [*See attached document from Urban Arts*] - The consultation/planning process, already underway, is anticipated to run until the end of 2017, with final documents presented early in 2018.
  - a. **Program Verification:** Currently we are in the in the “Program Verification” stage, which will run through to the end of June, 2017, producing a Program Report. This will involve interviews with stakeholders, and a process to confirm findings with stakeholders.
  - b. **Visioning:** Starting at the end of January, 2017, and running to April 2017 (occurring concurrently with Program Verification), producing a Visioning Report. This process will involve community engagement (more on visioning below).
  - c. **Master Plan Concept Options:** Through July/August of 2017, including public open house(s) to present findings/concepts and garner feedback.
  - d. **Master Plan Development:** Through the fall of 2017 feedback from the open house and other sources will be used to create a final master plan. It is anticipated that this plan will be presented as part of a public celebration in January of 2018.
6. **Visioning Process** – The goal of this is to get us out of thinking about the current Britannia and looking into the future. Visioning has been broken down into the following pieces:
  - Lifelong Learning
  - Creative space-making (place-making for creative endeavors)
  - Ecological Systems
  - Truth & Reconciliation

## NOTES – Planning & Development

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To explore these areas, the following focus groups have been identified

- Indigenous
  - Seniors
  - Youth
  - Families & Children
  - Vulnerable Groups
  - LGBTQ community
  - Newcomers
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- Discussion ensued suggesting that Health & Wellness should be one of our visioning categories, with reference to Vancouver's Healthy City Strategy
  - Further, the redevelopment of St. Paul's may present opportunities to bring Health Care services to the Britannia site
  - Our relationship with Reach Medical Clinic should also be part of this discussion

OCT 16    NOV 16    DEC 16    JAN 17    FEB 17    MAR 17    APR 17    MAY 17    JUN 17    JUL 17    AUG 17    SEPT 17    OCT 17    NOV 17    DEC 17    JAN 18

PROJECT LAUNCH

PARTNERS +  
WORKING GROUP  
REVIEW

PSC REVIEW

AC REVIEW  
ENGAGEMENT STRATEGY  
SIGN OFF

VISIONING

COMMUNITY ENGAGEMENT

VISION REPORT

PSC REVIEW  
AC REVIEW +  
SIGN OFF

PROGRAM VERIFICATION

STAKEHOLDER INTERVIEWS

STAKEHOLDER CONFIRMATION

PROGRAM REPORT

PSC REVIEW  
AC REVIEW

MASTER PLAN  
CONCEPT OPTIONS

PUBLIC OPEN HOUSE  
CONCEPT OPTIONS INPUT

PSC REVIEW  
AC REVIEW  
CONFIRM PREFERRED OPTION

MASTER PLAN  
DEVELOPMENT

PUBLIC OPEN HOUSE

FINAL REPORT

PSC REVIEW  
AC REVIEW

PUBLIC  
CELEBRATION

